

Human Resource Management (HRM)

American
HealthTech®

Employee Benefits

3R MANAGEMENT SUITE

(Recruitment, Retention and Retirement)

Human Resources Management (HRM) can impact every area of your business, and when it runs efficiently, all parts of your company are positively impacted. Stop wasting time endlessly searching for paperwork and reports. Our 3R Management Suite gives you a centralized location where your data is organized and easily accessible.

- With automated HRM functions like performance management, your Human Resources team is free to focus on other areas from recruiting to employee training.
- HRM software can also handle numerous tasks including employee qualifications, personal information management, and much more.

> PRODUCT BENEFITS:

- Automation of time consuming HRM functions.
- Streamline the process of generating performance reviews for employees and communicate your expectations effectively.
- Create customized key performance indicators to allow standardized performance reviews specific to your organization's needs.

> PRODUCT EXPERIENCE:

- Track accident/injury reports, entrance/exit interviews and accolade/disciplinary measures.
- Centralize your employee information in a single database including: Personal Details, Profile Picture, Contact Details, Emergency Contact(s), Dependents, Job Information, Salary Information, Employee Hierarchy (supervisors and subordinates), and Attach Files.
- Track and manage employee qualifications, including:
 - Skills - Proficiency, first/last used dates, years of experience and expiration dates
 - Education - Course, institute, major/minor, grade/score and graduation date
 - Memberships - Start/renewal dates, ownership and fees
 - Licenses - License identification numbers and issued/expiration dates
 - Languages - Fluency and competency

800.489.2648 • healthtech.net • [f](#) [t](#) [in](#)

American HealthTech®

800.489.2648 • healthtech.net •   